

**DEPARTMENT OF THE ARMY**  
164<sup>th</sup> MILITARY POLICE COMPANY  
FORT RICHARDSON, ALASKA 99505

APVR-RUPM-MPC

12 May 2006

MEMORANDUM FOR Incoming Soldiers to 164<sup>th</sup> Military Police Company

SUBJECT: Welcome Letter

1. I want to take this opportunity to welcome you to the best Military Police Company in the Army. While assigned here you will receive challenging and quality training along side the best Officers, NCOs and Soldiers the Regiment has to offer. Alaska and Ft. Richardson provide the best outdoor recreation available in all the 50 states. I will tell you to be prepared to enjoy every aspect that Alaska has to offer.

2. To assist you in your preparation, I have supplied you with some helpful tools and resources. Upon receiving your orders you are instructed to call the company orderly room at (907) 384-3294. The company Personnel Services Sergeant will supply you with any additional reporting instructions that you may need. The company may give you information that may conflict with your printed orders. Rest assured that there is no problem; we are trying to get you to the right place with the least amount of inconvenience. Each item is discussed in greater detail, located at the USARAK newcomers website. **Take the time to read this material.** I recommend you print this material and visit the links provided on the website.

a. For post in processing you will need your complete personnel file, medical and dental records, ID tags, all finance records, and ten copies of your orders.

b. You will need your full authorization of uniforms to include Class "A" uniform and at least four serviceable sets of BDUs/ACUs..

c. You will also be required to arrive in good physical shape, able to pass the APFT and meet the Army height and weight requirements IAW AR 600-9.

3. If you need further assistance/information, direct your questions to the following address:

Commander  
164<sup>th</sup> Military Police Company  
662 Access Road  
Ft. Richardson, Alaska 99505  
(907) 384-6096

4. You can also reach me or the 1SG by e-mail at [Matthew.Norris@us.army.mil](mailto:Matthew.Norris@us.army.mil) or [Paul.Bethel@us.army.mil](mailto:Paul.Bethel@us.army.mil).

5. I look forward to your arrival at Fort Richardson and personally welcoming you to the last frontier. Have a safe trip.

/// original signed ///  
MATTHEW C. NORRIS  
CPT, MP  
Commanding

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